

*On a Helmick/Bean motion, the minutes were approved with all in favor.*

- b. Program Review – Associate in Science
- c. Program Review – Associate in Arts

*C. Hakala reviewed both Program Reviews with the Board of Governors, outlining strengths and areas of improvement. On a Greenwalt/Chambers motion, both the Associate in Science Program Review and the Associate in Arts Program Review were approved with all in favor.*

- d. ~~AR 7.10 Purchase or Requisition of Materials, Supplies, Equipment, SERVICES, and Printing~~

*P. Reardon presented AR 7.10 to the Board of Governors for informational purposes.*

- e. Credit Card Regulation and Procedures

*P. Reardon presented the Credit Card Regulation to the Board of Governors as an informational item. The regulation was developed to better conform to bank policies and procedures.*

c. Faculty update – Curtis Hakala

*Now that spring classes have concluded, faculty are working on other initiatives, including assessment. P. Hawse will provide Ruby Payne training for faculty.*

Commencement speaker. Dr. Terrell reported that, for the first time, a graduating student who received an Associate Degree at Commencement will be graduating from high school next week. There were also two mother and daughter sets to graduate together at Commencement.

5. Strategic Plan 2015 – 2020 Reports – Dr. Charles Terrell

a. Student Access and Success

Spring 2017

CAMPUS	HeadCount	FTE
Eastern	330	207.5
High School	161	52.3
Workforce	50	21.9
sum	541	281.7

Unduplicated Total 539 281.7

CAMPUS	HeadCount	FTE
Eastern	84	60.1
High School	2	.8
sum	86	60.9

Unduplicated Total 86 60.9

*system expert, and that the CTCS will be funding half of BBDA hosting fees. Dr. Terrell would like the new BBDA system expert to join President's Cabinet meetings via Skype.*

b. Teaching and Learning

i. Board of Nursing report ratio 1:8

*Dr. Terrell reported that, during the recent Nursing Program Review, reference was made to enforcing the 1:8 faculty to student ratio. The Board of Nursing has recently announced that it will now accept a 1:10 ratio.*

c. Community Engagement and Partnerships

ii. Craft Beverage Planning meeting 5/10

iii. Casey Sacks- 5/26 – *Will be meeting with Dr. Terrell and Workforce staff.*

iv. Solar Congress Conference-6/24 – *State-wide conference.*

~~mediation was successful and an agreement was~~  
*reached whereby the HVAC company will return \$70,000 to Eastern. Mediation has been resolved.*

*Dr. Terrell reported that Dr. Byrd at WVU has recommended WVU senior M. Burdette to work on Eastern's master facility*

*plus Dr. Terrell will have a skype meeting with M. Burdette tomorrow.*

- i. Temp IT – *Temporary employee hired.*
- ii. HR – *Researching contracted position – two people interested.*
- iii. FOIA request – *Provided information on number of people hired in past*

g. Technology

h. Communications and Marketing

i. AP 220 Grant

j. Grants

- i. *Apprenticeship Stewardship Program - Submitted*
- ii. AARP 14K - *Received*
- iii. USDA - *Received*
- iv. WV Development Office – *Submitted, waiting to hear back.*
- v. GE Additive Tech – *In development*
- vi. SPECA
- vii. Farmer Promotion – *In development*

6. Campus Safety and Security

April 1, 2017 – supporting documentation on Share File. Leadership Team reviews drafts of Assurance Arguments for edits, unresolved issues, etc. Documents Facilitator and Taskforce

March 14, 2018

Documents Facilitator and Taskforce on Share File build and complete campus documentation resource

Taskforce members complete Assurance Arguments (1-5) to be posted on Share File

Dr. Terrell or designee completes draft of introduction. Dr. reviews/approves

Dr. Terrell

Dr. Terrell

Dr. Terrell

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